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Dear Parents and Carers

Very understandably, some of you are still unsure about whether or you should be keeping your child at home or sending them into school.

Firstly, please note, that any child falling into the extremely vulnerable persons category should be self-isolating at home for the next 12 weeks.

For everyone else, to help you decide if you should be keeping your child at home or sending them to school, we've produced the attached flowchart. This is designed to take you, step-by-step through the decision.

We've based this on the latest guidance from Government, that:

- "You should only send your child to school if you have to, because your work is critical to our COVID-19 response. If you are able to keep your child at home, you should."

and

- "Parents should also do everything they can to ensure children are not mixing socially in a way which can continue to spread the virus. They should observe the same social distancing principles as adults."

If you can't keep your child at home, we as a school will work with you and the local authority to risk assess the situation and put in place ways they can be in school safely.

As I'm sure you understand, we are currently operating with reduced staffing, as we have staff with health conditions, including some who fall into the extremely vulnerable category. Any education we can provide at the school will be limited, and we will be focused on making sure all students in school are safely looked after.

Critical worker in COVID-19 response

As part of deciding if you need to send your child to school, you'll need to know if you are a 'critical worker'. If you're unsure, there's information about this on the [government website](#).

Students at home

My previous letters have explained our school's arrangements for supporting children's work at home. Teachers will be your first point of contact and will be in touch via email.

Our therapy teams will also be contacting parents to outline how they will be able to support children at home.

Staying healthy

If your child or anyone in your household has any symptoms then you must follow government advice to self-isolate

Thank you for supporting the school and the national effort to contain this virus.

Once you have decided if your child should come into school or not, please email Sybil Elgar email account and let Richard at Woodlands know, and Lucy at Havelock Road so we can plan accordingly.

Should your child be in school it is imperative that you are contactable by mobile phone which must in this extreme circumstance be switched on continuously, for which we thank you.


To support 'home-learning we have distributed the 'homework' packs on Friday with your child. Teachers will be in touch with you as to the best way for you to receive the pack if you have not already received one.

I will continue to send updates as further information becomes available.

Keep your distance and keep safe and take care

Best wishes

Yours sincerely



Chloe Phillips
PRINCIPAL