



National  
Autistic  
Society



Robert  
Ogden  
School

The school's admissions chart is a step-by-step guide to help you through the process of getting your child enrolled at the school.

For more details about the school, visit the web pages at [www.robertogdenschool.org.uk](http://www.robertogdenschool.org.uk)

### Step 1

Contact the Local Authority (LA) and/or your child's current school to discuss needs.



### Step 2

You and your LA make a joint application to Robert Ogden School.



### Step 3

Once we receive your referral, a member of our Admissions Panel review the paperwork. We may arrange for your child to be observed in their current home or school.



A placement is considered as potentially suitable for your child.



Your LA does not want to make an application or send your child's papers.



Placement is not suitable for child.



Contact your Local Authority to discuss options.



Visit [www.autism.org.uk/educationrights](http://www.autism.org.uk/educationrights) to review your options.

#### Step 4

We will invite you in for a visit and sometimes a social worker, we may also arrange a home visit if we need some information. At this point if we can still meet needs and we have a suitable vacancy, we will then invite you and your child to the school, to get your child's views on our school now that they have visited us.



#### Step 5

Following the visit, if nothing has changed, we will offer you a place, a provisional start date and make an offer of placement to your LA.



#### Step 6

LA accepts the offer.



#### Step 7

We will work with you to arrange for your child to start school.



#### Step 8

We will send you an admissions pack which includes information for both you and your child.



#### Step 9

Your child starts school.

LA rejects the offer



Contact your LA representative to discuss alternative options.



Visit

[www.autism.org.uk/educationrights](http://www.autism.org.uk/educationrights) to review your options.