Admissions Process



Step 3

Step 1

Step 2

The Robert Ogden School receives a LA agrees to place LA does not agree referral from your Local Authority. your child at the to place your Robert Ogden child at the School with a start Robert Oaden date. If we feel we can meet need based School. on paperwork, we will organise an assessment visit at your child's current placement. Robert Ogden If Parents/Guardians School will wish to appeal the Local organise an Authority's decision, Following assessment visit, all admission meeting they should contact potential pupils will be discussed at with parents and SENDIASS in their LA and our Admissions Panel. send out an inform the Robert admissions pack. Ogden School that they intend to appeal. We will respond to your Local Authority with either an offer of The admissions meeting is an informal meeting to placement or an explanation as to find out about likes and dislikes, useful why we cannot offer a placement. approaches, etc. We will also discuss and arrange visits and appropriate transitions.

> At the admissions meeting parents will meet school staff which may include the Class Teacher, Senior Teaching Assistant, Speech and Language Therapist, Occupational Therapist, and Behaviour Support.

Ask your Local Authority to Consult with the Robert Ogden School for a placement (Section I of EHCP).

Current EHCP

New EHCP

Discuss your child's placement at Annual Review with current School or arrange an Annual Review to discuss placement.

Inform your Local Authority that you no longer feel that your current school named in "Section I" can meet need.

Request your Local Authority that they consult with the Robert Ogden School. (If this is problematic contact SENDIASS in your Local Authority for support).